

Palos Heights Public Library
Minutes of Board Meeting November 21, 2024

Meeting called to order by President Snow at 7:00 p.m. On a roll call vote the following members were in attendance: Susan Snow, Rose Zubik, Geri Burek, Patick Keough, Diane Key, John Peltz. Steven Foertsch, Sue Jankowski and Hilary Rhodes were absent.

Also present: Jesse Blazek, Terry Fleckenstein and Tina Ruzsala, Youth & Teen Supervisor.

Welcome of Guests: Tina Ruzsala. Tina gave us a brief background on herself and her role as Youth & Teen Supervisor.

Public Comment: None

Minutes: The board reviewed the minutes of the October 17, 2024 regular board meeting. Trustee Burek moved and Trustee Key seconded a motion to approve the minutes as presented. On a roll call vote the motion carried.

Treasurer's Report: Trustee Peltz moved, and Trustee Keys seconded a motion to approve the general fund bills for the month of October in the amount of \$208,997.80. On a roll call vote all in favor. Motion carried.

Trustee Peltz moved, and Trustee Keough seconded a motion to approve the Treasurer's report for the month ending October 2024. On a roll call vote all in favor. Motion carried.

President's Report: President Snow gave a report and reminded the board of the staff and board holiday dinner to be held on December 15, 2024 at Mama Vesuvio's in Palos Heights.

Director's Report: Director Blazek presented a report on the library events including status on staff hirings and adjustments in current staff responsibilities. A full written report was provided to all trustees.

Correspondence: None

Budget & Finance: No Report
Building and Grounds: No Report
City Council Liaison: No Report
Ethics Officer: No Report
Friends of the Library Liaison: No Report
Long Range Planning: No Report
Nominating: No Report
Personnel: No Report

Policy: No Report

Unfinished Business: None

New Business:

Trustee Peltz moved, and Trustee Keough seconded a motion to approve the McGill Construction Pay App 1 for \$89,205.30. On a roll call vote, all in favor motion carried.

Trustee Key moved, and Trustee Zubik seconded a motion to approve McGill Construction Change Order 1 in the amount of \$8,265.15. On a roll call vote, all in favor motion carried.

Trustee Zubik moved, and Trustee Key seconded a motion to approve McGill Construction Final Payment of \$18,176.85. On a roll call vote, all in favor motion carried.

As reported in more detail in the Director's Report, the director reported that there was a great discussion between the Director and the Staff regarding "Serving our Public 4.0" Annual Standards Review.

Trustee Zubik moved, Trustee Keough seconded a motion to adjourn. Hearing no objection, President Snow adjourned the meeting at 7:57 p.m.

Next meeting: Thursday January 16, 2025.

Respectfully submitted,
Rose Zubik for Hilary Rhodes