

Palos Heights Public Library Board of Trustees

Minutes of the meeting of February 15, 2024

The meeting was called to order at 7:00 PM by President Geri Burek. The following Trustees were present: Trustee Rhodes, Keough, Jankowski, Zubik, Peltz and Burek. Trustee Snow was not present in person but attended via Zoom. The President announced that a quorum was present.

Library Director, Jesse Blazek, was present as was Business Manager Terry Fleckenstein. Staff member Tina Ruzala, Head of the Youth and Teen Services Department, was also present. No members of the public were present.

The minutes of the January 18th, 2024 Board meeting were approved on Trustee Snow's motion, Trustee Rhodes' second, and a voice vote. Motion carried. Trustee Snow thanked Trustee Rhodes for her work taking and preparing these minutes.

Treasurer, Trustee Keough, moved to approve the General Fund bills for the month of January, for the total of \$165,750.85. His motion was seconded by Trustee Zubik. On a roll call vote the motion carried. Trustee Keough then moved to approve the Treasurer's report for the month of January 2024 and Trustee Rhodes seconded his motion. On a roll call vote, the motion carried.

President Burek made no report.

The Director reported the following in addition to the narrative included in the Trustees' packets.

The planning has begun for the Summer Reading Kickoff event on June 1st, between 10am and 2pm. The Library will be closed that day.

The Director has been asked to present a program for Directors University at the April event in Starved Rock.

The following Committee reports were made:

Budget and Finance Chairman, Patrick Keough, met with the Director to discuss strategy and budget. The Committee will meet twice a year.

Building and Grounds Committee Chairman, Sue Jankowski, reported on their meeting which was attended by Dan Eallonardo, our Owner's Representative, to discuss the need for parking lot resurfacing and repair of the window leak. The parking lot work will be discussed again in March.

Friends of the Library liaison, Sue Jankowski, reported on the February book sale recently held which yielded \$3500 in sales.

The Long Range Planning Committee is scheduled to meet in March, reported the Chair, Trustee Jankowski.

New Business

Discussion of Library Foundations

The Director presented a report of his research on the advantages and disadvantages of library foundations. The Trustees asked questions and discussed various perspectives, but no action was taken.

The annual articulation of the Trustees' Ethics Statement was made and on the motion of Trustee Zubik, and second by Trustee Jankowski, was resolved for the year 2024, by a voice vote.

Trustee Zubik moved to adjourn the meeting and Trustee Jankowski seconded the motion. The meeting was adjourned by the President at 8:19.

The next Board of Trustees meeting is March 21, 2024 at 7PM Central Daylight Time.